



* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

PAUL CAMPLING

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

PAUL

* Family name

CAMPLING

* E-mail

[REDACTED]

Main telephone number

+44 07739868256

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

☒ Yes

☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

14542914

Business name

TIME AND TIDE TAPHOUSE LIMITED

If your business is registered, use its registered name.

VAT number

GB

435096491

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

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Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

LIMITED COMPANY - THE TIME AND TIDE TAPHOUSE CURRENTLY HOLDS THE LEASE AND RUNS A BAR IN SANDWICH KENT. THE COMPANY IS CONTROLLED BY THE OWNERS OF TIME AND TIDE BREWING, A BREWERY FOUNDED IN 2013 BASED NEAR SANDWICH., KENT.

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

You must enter a valid e-mail address

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality

Documents that demonstrate entitlement to work in the UK

[Add another applicant](#)

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

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THE PREMISES AT 44-45 COURT STREET, FAVERSHAM ME13 7AP, COMPRISE THE GROUND AND BASEMENT FLOORS OF A FORMER BANK BUILDING, NOW TO BE OPERATED BY TIME AND TIDE TAP HOUSE. THE PREMISES ARE SITUATED ON COURT STREET, A PREDOMINANTLY COMMERCIAL AREA IN THE CENTRE OF FAVERSHAM, WITH SURROUNDING BUSINESSES INCLUDING CAFÉS, BAKERIES, CLOTHING SHOPS, AND A CHARITY SHOP LOCATED IMMEDIATELY TO THE RIGHT-HAND SIDE OF THE PROPERTY. THE BUILDING IS OF THICK BRICK CONSTRUCTION, WITH A FRONTAGE OF 15.7 METRES FACING COURT STREET. THE REAR OF THE PROPERTY ALSO MEASURES 15.7 METRES. THE LEFT-HAND SIDE OF THE PREMISES, WHICH ADJOINS AN ALLEYWAY, IS 7.57 METRES IN DEPTH, WHILE THE RIGHT-HAND SIDE IS 8.1 METRES IN DEPTH.

THE BUILDING IS AN IMPORTANT PROPERTY IN THE TOWN AND IS GRADE 2 LISTED. IT HAS BEEN VACANT FOR ALMOST 3 YEARS SINCE THE PREVIOUS OCCUPANT, LLOYDS BANK, LEFT THE TOWN. THERE HAVE BEEN SEVERAL FAILED ATTEMPTS TO ENCOURAGE TENANTS TO THE PROPERTY TO PROVIDE A FOOD AND BEVERAGE OFFERINGS DUE TO THE INVESTMENT COST TO MAINTAIN THE HERITAGE STATUS OF THIS BUILDING AND BRING IT BACK INTO COMEMRCIAL USE. TIME AND TIDE IS COMMITTED TO INVESTING IN THE PROPERTY AND TOWN AS AN AWARD WINNING HIGH QUALITY INDEPENDENT KENT BASED BUSINESS.

THE LICENSED AREA CONSISTS SOLELY OF THE GROUND AND BASEMENT LEVELS. THE UPPER FLOORS OF THE BUILDING ARE OCCUPIED SEPARATELY AS OFFICE AND RESIDENTIAL ACCOMMODATION AND DO NOT FORM PART OF THE LICENSED PREMISES.

THE BASEMENT FLOOR COMPRISES CUSTOMER TOILETS AND STAFF-ONLY AREAS DESIGNATED FOR STORAGE AND CELLAR USE.

THE GROUND FLOOR WILL HOUSE THE MAIN BAR AREA, TABLES FOR FOOD AND BEVERAGE CONSUMPTION AND A KITCHEN. THE TAP ROOM WILL SERVE FRESH BEER MADE IN ITS LOCAL KENT BREWERY AND SUPPLIED DIRECTLY FROM TIME AND TIDE BREWING, ALONGSIDE A RANGE OF OTHER ALCOHOLIC AND NON-ALCOHOLIC DRINKS. THE TAP ROOM WILL SERVE FRESH ITALIAN STREET FOOD TO COMPLEMENT THE DRINKS OFFERING.

IN ADDITION TO ON-SITE CONSUMPTION, THE PREMISES WILL ALSO SELL CANS OF COLD-STORED TIME AND TIDE BEER FOR CUSTOMERS TO TAKE AWAY. PLEASE SEE THE ADDRESS TO OUR WEBSITE FOR AN EXAMPLE OF THE SELECTION OF RELEVANT CANNED BEERS <https://www.timeandtidebrewing.co.uk> IT IS ANTICIPATED THAT THIS WILL FORM A SMALL PART OF THE OVERALL BUSINESS OPERATION.

IT IS ALSO OUR (THE OPERATORS) INTENTION TO APPLY FOR A PAVEMENT LICENCE TO ALLOW CUSTOMERS TO ENJOY AN OUTSIDE AREA IN FRONT OF THE PREMISES. WE WILL COMPLY WITH THE DEFINED SPACE BOUNDARIES AND ANY SPECIFIC CONDITIONS LAID OUT BY THE LICENSING DEPARTMENT. THE OUTSIDE AREA WILL BE MANAGED IN A SAFE, APPROPRIATE MANNER, IN ACCORDANCE WITH ANY CONDITIONS AND STIPULATIONS.

TO THE REAR OF THE BUILDING IS MIDDLE ROW, A STREET THAT IS PREDOMINANTLY RESIDENTIAL IN NATURE FACING THE COMMERCIAL AREA AT THE REAR OF COURT STREET. THE PREMISES HAVE ONE CUSTOMER ENTRANCE AT THE FRONT ONTO THE TOWNS CENTRAL COMMERCIAL AREA, COURT STREET. THERE IS NO REAR ENTRANCE ONTO MIDDLE ROW FROM THE PREMISES.

THE PREMISES ARE STRUCTURALLY SELF-CONTAINED AND WILL BE FITTED OUT AND OPERATED AS A TAP ROOM SERVING FOOD AND ALCOHOL FOR CONSUMPTION ON AND OFF THE PREMISES, SUBJECT TO THE TERMS OF THE PREMISES LICENCE.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

☐ Yes

☒ No

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PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

☐ Yes

☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

☐ Yes

☒ No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

☐ Yes

☒ No

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

☐ Yes

☒ No

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

☐ Yes

☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes

☒ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes ☒ No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

Continued from previous page...

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

MARK

Family name

ROSE

Date of birth



/



/



dd

mm

yyyy

Enter the contact's address

Building number or name



Street

BOUNDARY ROAD

District

THANET

City or town

RAMSGATE

County or administrative area

KENT

Postcode

CT1



Country

United Kingdom

Personal Licence number
(if known)

202400103

Issuing licensing authority
(if known)

THANET DISTRICT COUNCIL

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

Continued from previous page...

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

THERE WILL BE NO ADULT ENTERTAINMENT OR SERVICES, NOR ANY ACTIVITIES, ENTERTAINMENT, OR MATTERS OF ANY KIND THAT WOULD GIVE RISE TO CONCERN IN RESPECT OF CHILDREN.

NO GAMING MACHINES WILL BE INSTALLED AT THE PREMISES, AND NO EVENTS OR SERVICES OF AN ADULT NATURE WILL BE PERMITTED.

THE PREMISES WILL OPERATE AS A COMMUNITY-FOCUSED, RESPONSIBLY MANAGED INDEPENDENT FOOD AND DRINK OFFERING WITH A STRONG EMPHASIS ON CREATING A WELCOMING AND FAMILY-FRIENDLY ENVIRONMENT DURING APPROPRIATE HOURS. STAFF WILL BE TRAINED IN CHALLENGE 25 POLICIES AND IN MAINTAINING A SAFE, RESPECTFUL ATMOSPHERE FOR ALL CUSTOMERS.

CHILDREN WILL ONLY BE PERMITTED ON THE PREMISES WHEN ACCOMPANIED BY A RESPONSIBLE ADULT AND DURING HOURS DEEMED APPROPRIATE FOR FAMILY PRESENCE.

WE (THE OPERATORS) ARE COMMITTED TO UPHOLDING HIGH STANDARDS OF CONDUCT, PUBLIC SAFETY, AND COMMUNITY RESPONSIBILITY AT ALL TIMES.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Continued from previous page...

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

STEPS TO PROMOTE THE FOUR LICENSING OBJECTIVES

1. THE PREVENTION OF CRIME AND DISORDER

• THE PREMISES WILL BE OPERATED WITH STRONG MANAGEMENT CONTROLS AND EFFECTIVE STAFF TRAINING TO ENSURE CRIME AND DISORDER ARE ACTIVELY PREVENTED.

• A CCTV SYSTEM WILL BE INSTALLED, COVERING KEY AREAS INCLUDING ENTRY AND EXIT POINTS. RECORDINGS WILL BE

Continued from previous page...

MADE AVAILABLE TO AUTHORISED AUTHORITIES UPON REQUEST TO SUPPORT INCIDENT INVESTIGATIONS.

- A DESIGNATED PREMISES SUPERVISOR (DPS) WILL BE RESPONSIBLE FOR THE DAY-TO-DAY MANAGEMENT OF THE PREMISES, INCLUDING ENSURING APPROPRIATE BEHAVIOUR IS MAINTAINED AT ALL TIMES.
- STAFF WILL BE TRAINED TO IDENTIFY AND DEAL WITH ANTISOCIAL OR CRIMINAL BEHAVIOUR, AND THE SALE OR USE OF ILLEGAL SUBSTANCES WILL NOT BE TOLERATED.
- DRUNK AND DISORDERLY BEHAVIOUR WILL NOT BE ACCEPTED, AND STAFF WILL BE TRAINED IN EARLY INTERVENTION AND DE-ESCALATION TECHNIQUES.

2. PUBLIC SAFETY

- STAFF WILL RECEIVE FULL TRAINING ON HEALTH AND SAFETY PROCEDURES, EMERGENCY PROTOCOLS, AND SAFEGUARDING RESPONSIBILITIES.
- THE OPERATING SCHEDULE WILL DEFINE CLEAR HOURS OF OPERATION AND LICENSABLE ACTIVITIES TO HELP MANAGE RISK AND MAINTAIN PUBLIC SAFETY.
- THE PREMISES LAYOUT WILL INCLUDE CLEAR ACCESS ROUTES AND EXITS, WITH LIGHTING AND SIGNAGE WHERE REQUIRED.
- THE CCTV SYSTEM WILL SUPPORT A SAFE ENVIRONMENT BY DETERRING CRIMINAL ACTIVITY AND ENABLING INCIDENT REVIEWS WHERE NEEDED.

3. THE PREVENTION OF PUBLIC NUISANCE

- THE PREMISES WILL BE MANAGED TO MINIMISE DISTURBANCE TO NEIGHBOURS, INCLUDING CONTROL OF NOISE LEVELS, CUSTOMER DISPERSAL, AND WASTE MANAGEMENT.
- HOURS OF OPERATION AND LICENSABLE ACTIVITIES WILL BE SCHEDULED RESPONSIBLY, AND STAFF WILL MONITOR FOR NOISE AND NUISANCE.
- A CLEAR POLICY ON CUSTOMER CONDUCT WILL BE IMPLEMENTED AND ENFORCED TO PREVENT NUISANCE OUTSIDE THE PREMISES.

4. THE PROTECTION OF CHILDREN FROM HARM

- A STRICT CHALLENGE 25 POLICY WILL BE IN PLACE, REQUIRING ALL CUSTOMERS WHO APPEAR UNDER 25 TO PROVIDE ACCEPTABLE PHOTO ID WHEN ATTEMPTING TO PURCHASE ALCOHOL.
- STAFF WILL BE TRAINED IN SAFEGUARDING AND THE LEGAL OBLIGATIONS AROUND THE SALE OF ALCOHOL TO MINORS.
- SIGNAGE PROMOTING CHALLENGE 25 AND WARNING AGAINST UNDERAGE SALES WILL BE CLEARLY DISPLAYED AT POINTS OF SALE.
- ALL STAFF TRAINING WILL INCLUDE PROCEDURES FOR IDENTIFYING AND APPROPRIATELY RESPONDING TO SITUATIONS INVOLVING CHILDREN AND VULNERABLE PERSONS.

GENERAL COMMITMENT

WE RECOGNISE THE RESPONSIBILITIES ASSOCIATED WITH BEING A LICENSED PREMISES AND WILL SUPPORT THE LICENSING OBJECTIVES THROUGH PROPORTIONATE POLICIES, CONTINUOUS STAFF TRAINING, GOOD OPERATIONAL PRACTICES, AND EFFECTIVE PARTNERSHIP WORKING WITH LOCAL AUTHORITIES AND ENFORCEMENT AGENCIES AS REQUIRED. ALL TRAINING WILL BE RECORDED, AND AUTHORISATIONS FOR THE SALE OF ALCOHOL WILL BE CLEARLY DOCUMENTED.

Continued from previous page...

b) The prevention of crime and disorder

THE PREMISES WILL OPERATE WITH A STRONG EMPHASIS ON THE PREVENTION OF CRIME AND DISORDER THROUGH A COMBINATION OF PHYSICAL MEASURES, STAFF TRAINING, AND RESPONSIBLE MANAGEMENT PRACTICES.

A CCTV SYSTEM WILL BE INSTALLED TO MONITOR ENTRANCES, EXITS, AND KEY INTERNAL AREAS OF THE PREMISES. THE SYSTEM WILL BE MAINTAINED IN GOOD WORKING ORDER, WITH RECORDINGS MADE AVAILABLE TO AUTHORISED OFFICERS ON REQUEST, TO SUPPORT THE PREVENTION AND INVESTIGATION OF INCIDENTS.

CLEAR SIGNAGE WILL BE DISPLAYED INDICATING THE HOURS DURING WHICH LICENSABLE ACTIVITIES MAY TAKE PLACE UNDER THE TERMS OF THE PREMISES LICENCE. THIS WILL ENSURE TRANSPARENCY AND SUPPORT THE MANAGEMENT OF CUSTOMER EXPECTATIONS.

ALCOHOL WILL NOT BE SOLD TO CUSTOMERS WHO ARE DRUNK OR INTOXICATED. STAFF WILL BE TRAINED TO IDENTIFY INTOXICATION AND HANDLE SUCH SITUATIONS SAFELY AND PROFESSIONALLY.

NO PERSONAL SOLICITATION OR ACTIVE TOUTING OF CUSTOMERS WILL OCCUR OUTSIDE OR IN THE VICINITY OF THE PREMISES.

STAFF WILL REMAIN VIGILANT IN IDENTIFYING AND DISCOURAGING ANY USE OR SUPPLY OF ILLEGAL DRUGS ON THE PREMISES. ANY SUSPICIOUS ACTIVITY WILL BE REPORTED PROMPTLY AND DEALT WITH IN LINE WITH APPROPRIATE PROCEDURES.

CUSTOMERS WILL BE ENCOURAGED TO CONDUCT THEMSELVES IN A RESPECTFUL AND ORDERLY MANNER WHILE ON THE PREMISES. STAFF WILL BE TRAINED TO PROMOTE A CALM AND SAFE ENVIRONMENT AND TO INTERVENE WHEN NECESSARY TO PREVENT ESCALATIONS.

AT CLOSING TIME, STAFF WILL ASSIST WITH THE ORDERLY EXIT AND DISPERSAL OF CUSTOMERS FROM THE PREMISES, INCLUDING ANY OUTDOOR AREAS, TO MINIMISE DISRUPTION TO NEIGHBOURING PROPERTIES AND THE LOCAL COMMUNITY.

c) Public safety

THE PREMISES WILL BE OPERATED WITH A STRONG COMMITMENT TO ENSURING THE SAFETY AND WELLBEING OF ALL CUSTOMERS, STAFF, AND VISITORS.

A SUITABLE AND SUFFICIENT FIRE RISK ASSESSMENT WILL BE CARRIED OUT, AND MEASURES IMPLEMENTED TO COMPLY WITH FIRE SAFETY REQUIREMENTS. APPROPRIATE FIRE DETECTION AND ALARM SYSTEMS WILL BE MAINTAINED IN WORKING ORDER, AND CLEAR FIRE EXITS WILL BE KEPT UNOBSTRUCTED AT ALL TIMES.

MAXIMUM OCCUPANCY LEVELS WILL BE MANAGED RESPONSIBLY TO AVOID OVERCROWDING AND TO MAINTAIN SAFE CONDITIONS WITHIN THE PREMISES. CAPACITY LIMITS, WHERE IDENTIFIED, WILL BE OBSERVED AND MONITORED.

ALL FIXTURES AND FITTINGS — INCLUDING DOORS, FASTENINGS, FIRE EXITS, SIGNAGE, LIGHTING, HEATING, ELECTRICAL SYSTEMS, AIR CONDITIONING, AND SANITARY FACILITIES — WILL BE MAINTAINED IN A SAFE AND SERVICEABLE CONDITION AT ALL TIMES.

INTERNAL AND EXTERNAL LIGHTING WILL BE SUFFICIENT TO ENABLE SAFE ACCESS AND EGRESS DURING OPENING HOURS, AND WILL CONTRIBUTE TO A SAFE ENVIRONMENT FOR CUSTOMERS AND STAFF.

STAFF WILL BE TRAINED TO RESPOND EFFECTIVELY IN EMERGENCY SITUATIONS AND TO CARRY OUT THEIR DUTIES IN LINE WITH HEALTH AND SAFETY BEST PRACTICE. THIS INCLUDES TRAINING IN THE LICENSING OBJECTIVES AND THE IMPLEMENTATION OF A CHALLENGE 25 POLICY TO HELP PREVENT THE SALE OF ALCOHOL TO UNDERAGE PERSONS.

A PREMISES LOGBOOK OR RECORDING SYSTEM WILL BE MAINTAINED TO DOCUMENT SAFETY INSPECTIONS, EQUIPMENT

Continued from previous page...

MAINTENANCE, INCIDENTS, AND ANY REQUIREMENTS RELATING TO CONDITIONS OF THE LICENCE. THIS LOGBOOK WILL BE KEPT ON THE PREMISES AND MADE AVAILABLE FOR INSPECTION BY AUTHORISED OFFICERS UNDER THE LICENSING ACT 2003 OR ASSOCIATED LEGISLATION.

THE PREMISES WILL BE OPERATED WITH DUE CONSIDERATION FOR ACCESSIBILITY. WHERE REASONABLY PRACTICABLE, PROVISIONS WILL BE MADE TO ENSURE SAFE ACCESS FOR ALL PERSONS, INCLUDING THOSE WITH REDUCED MOBILITY.

WE WILL REGULARLY REVIEW OUR PRACTICES TO MAINTAIN HIGH STANDARDS OF PUBLIC SAFETY IN LINE WITH CHANGING GUIDANCE AND ANY RELEVANT LEGAL REQUIREMENTS.

d) The prevention of public nuisance

THE PREMISES WILL BE OPERATED WITH DUE REGARD FOR THE AMENITY OF NEARBY RESIDENTS AND LOCAL BUSINESSES. APPROPRIATE MEASURES WILL BE IN PLACE TO PREVENT PUBLIC NUISANCE RESULTING FROM NOISE, DELIVERIES, CUSTOMER BEHAVIOUR, AND WASTE MANAGEMENT.

A CONSIDERED APPROACH TO NOISE MANAGEMENT WILL BE ADOPTED. THE VENUE IS DESIGNED TO ENCOURAGE CONVERSATION AND SOCIAL INTERACTION; AS SUCH, MUSIC WILL BE PLAYED AT BACKGROUND LEVELS THAT COMPLEMENT THE ATMOSPHERE WITHOUT COMPETING WITH SPEECH. STAFF WILL MONITOR SOUND LEVELS REGULARLY TO ENSURE THEY REMAIN APPROPRIATE THROUGHOUT OPENING HOURS.

WINDOWS AND DOORS WILL BE KEPT CLOSED WHERE NECESSARY TO LIMIT NOISE ESCAPING FROM THE PREMISES, AND PROMINENT, CLEAR NOTICES WILL BE DISPLAYED AT EXIT POINTS ASKING CUSTOMERS TO LEAVE QUIETLY AND TO RESPECT NEIGHBOURING RESIDENTS.

CUSTOMERS WILL NOT BE PERMITTED TO ENTER THE PREMISES OUTSIDE OF OPENING HOURS. STAFF WILL BE TRAINED TO DISCOURAGE LOITERING OR LOUD CONVERSATIONS OUTSIDE THE PREMISES AND TO ENCOURAGE AN ORDERLY AND RESPECTFUL DISPERSAL, PARTICULARLY AT CLOSING TIME.

ON BEING GRANTED A PAVEMENT LICENSE TO THE FRONT (COURT STREET) WE WILL INDICATE DESIGNATED SMOKING AREAS DURING THE STIPULATED LICENSED PERIODS. IF NO PAVEMENT LICENSE, CUSTOMERS WHO CHOOSE TO SMOKE OUTSIDE WILL BE EXPECTED TO DO SO CONSIDERATELY. STAFF WILL MONITOR OUTSIDE ACTIVITY TO PREVENT EXCESSIVE NOISE, OBSTRUCTION, OR LITTERING. SIGNAGE WILL REMIND CUSTOMERS TO BE RESPECTFUL OF NEIGHBOURS AND THE PUBLIC WHILE OUTSIDE THE PREMISES.

DELIVERIES WILL BE INFREQUENT — ANTICIPATED TO BE AROUND ONCE PER WEEK — AND WILL BE CARRIED OUT BY OURSELVES USING A TRANSIT SIZE VAN, WITH STOCK CONSOLIDATED AT OUR BREWERY WHERE POSSIBLE. DELIVERIES WILL BE MADE AT SOCIALLY ACCEPTABLE TIMES, COORDINATED WITH ANY HIGHWAYS PLAN AND IN ACCORDANCE WITH LOCAL PARKING RESTRICTIONS. THE PREMISES HAS CONSIDERABLE STORAGE AREAS IN THE BASEMENT.

REFUSE WILL BE STORED IN ENCLOSED, SECURE BINS ON THE PREMISES. COLLECTION WILL BE ARRANGED VIA A LICENSED COMMERCIAL WASTE CONTRACTOR, WITH COLLECTION TIMES SCHEDULED TO AVOID EARLY MORNINGS, LATE EVENINGS, OR WEEKENDS WHERE POSSIBLE. WASTE WILL ONLY BE PRESENTED SHORTLY BEFORE THE AGREED COLLECTION TIME TO AVOID STREET CLUTTER, PESTS, OR ODOUR.

THE PREMISES WILL BE MANAGED RESPONSIBLY AND IN A WAY THAT PRIORITISES BEING A GOOD NEIGHBOUR TO THE LOCAL COMMUNITY, INCLUDING RESIDENTIAL PROPERTIES TO THE REAR OF THE SITE.

e) The protection of children from harm

THE PREMISES WILL OPERATE WITH A STRONG COMMITMENT TO THE PROTECTION OF CHILDREN FROM HARM. ALL STAFF WILL BE TRAINED TO UNDERSTAND THEIR RESPONSIBILITIES IN RELATION TO AGE-RESTRICTED SALES AND TO IMPLEMENT MEASURES THAT PREVENT UNDERAGE ACCESS TO ALCOHOL.

A CHALLENGE 25 POLICY WILL BE IN OPERATION AT ALL TIMES. THIS RETAILING STRATEGY ENCOURAGES ANYONE WHO IS

Continued from previous page...

OVER 18 BUT LOOKS UNDER 25 TO PROVIDE ACCEPTABLE IDENTIFICATION BEFORE BEING SERVED ALCOHOL. ACCEPTABLE FORMS OF ID WILL INCLUDE A CARD BEARING THE PASS HOLOGRAM, A PHOTOGRAPHIC DRIVING LICENCE, OR A VALID PASSPORT.

CLEAR AND PROMINENT SIGNAGE SUPPORTING THE CHALLENGE 25 POLICY WILL BE DISPLAYED AT POINTS OF SALE TO INFORM CUSTOMERS OF THIS REQUIREMENT.

ALL STAFF AUTHORISED TO SELL ALCOHOL WILL RECEIVE TRAINING ON THE LAW RELATING TO ALCOHOL SALES, THE PREMISES' POLICY ON CHALLENGE 25, HOW TO RECOGNISE ACCEPTABLE FORMS OF ID, AND THE STEPS TO TAKE WHEN REFUSING SERVICE. THIS TRAINING WILL BE DOCUMENTED IN A TRAINING RECORD BOOK, WHICH WILL BE KEPT ON THE PREMISES AND MADE AVAILABLE FOR INSPECTION BY AUTHORISED OFFICERS.

A REFUSALS LOGBOOK WILL ALSO BE MAINTAINED TO RECORD OCCASIONS WHERE SERVICE HAS BEEN REFUSED DUE TO AGE CONCERNS OR INSUFFICIENT IDENTIFICATION. THIS WILL BE REGULARLY MONITORED BY MANAGEMENT AS PART OF OUR COMMITMENT TO RESPONSIBLE RETAILING.

NO ADDITIONAL MEASURES BEYOND EXISTING HEALTH AND SAFETY AND SAFEGUARDING REGULATIONS ARE DEEMED NECESSARY FOR THE TYPE OF PREMISES BEING OPERATED. HOWEVER, STAFF WILL BE AWARE OF THEIR GENERAL DUTY OF CARE TOWARDS YOUNG PEOPLE AND VULNERABLE INDIVIDUALS.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

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In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

| | |
|---------------------------|----------|
| Band A - No RV to £4300 | £100.00 |
| Band B - £4301 to £33000 | £190.00 |
| Band C - £33001 to £8700 | £315.00 |
| Band D - £87001 to £12500 | £450.00* |
| Band E - £125001 and over | £635.00* |

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

| | |
|---------------------------|-----------|
| Band D - £87001 to £12500 | £900.00 |
| Band E - £125001 and over | £1,905.00 |

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

| | |
|-----------------------|------------|
| Capacity 5000-9999 | £1,000.00 |
| Capacity 10000 -14999 | £2,000.00 |
| Capacity 15000-19999 | £4,000.00 |
| Capacity 20000-29999 | £8,000.00 |
| Capacity 30000-39000 | £16,000.00 |
| Capacity 40000-49999 | £24,000.00 |
| Capacity 50000-59999 | £32,000.00 |
| Capacity 60000-69999 | £40,000.00 |
| Capacity 70000-79999 | £48,000.00 |

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Capacity 80000-89999 £56,000.00
Capacity 90000 and over £64,000.00

* Fee amount (£) 190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/swale/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED